



# Rose Quarter Development Project

## Stakeholder Advisory Committee (SAC) Charter

### Project Overview

Rose Quarter development is expected to realize the long-anticipated community vision of a pedestrian-oriented, mixed-use district that showcases leading edge sustainability practices, creates jobs, and is well integrated and connected with the surrounding neighborhood and adjacent Lloyd District. This twelve-month project process will result in the creation of a Rose Quarter Development Strategy and a determination on the future of Memorial Coliseum. The project study area is bound by NE Broadway, Interstate 5, the East-West Light Rail Corridor and the Willamette River; the project is located in the Oregon Convention Center Urban Renewal Area.

### SAC Overview

The SAC will represent a broad range of community interests including, but not limited to, the Interstate Corridor and Oregon Convention Center Urban Renewal Areas, sustainability, architectural preservation, urban planning and design, arts and entertainment, and inner eastside businesses and neighborhoods.

### SAC Mission

The SAC will advise the Portland City Council on all aspects of the Rose Quarter Development Project.

SAC advice and recommendation topics include:

1. Selection of Renovation or Adaptive Reuse of Memorial Coliseum:
  - Evaluation Framework Approval
  - Future Use Concept Screening
  - Formal Proposal Review Input
2. Feedback on the Rose Quarter Development Strategy Elements including:
  - Development Program
  - Site Plan
  - Financial Feasibility Analysis

SAC meetings will serve as a forum for open, public dialogue about the project. The SAC will strive to represent the range of community interests and develop recommendations that are in the best interest of Portland.

### Stakeholder Advisory Committee Members

Alicia J. Rose

Andrew Colas

Brian M. Owendoff

Cameron Vaughan-Tyler

Carolyn Briggs

Clint Lundmark

Paul Falsetto

Philip A. Kalberer

Professor Will Macht

Regina Hauser

Rick Michaelson

Rick Williams

Daniel Deutsch	Rosemary Colliver
Dean Gisvold	Rudy Soto
Drew Mahalic	Samuel Brooks
Greg Phillips	Sam Adams
Jeff Miller	Sandra McDonough
Jim Peterson	Steve Rawley
Joseph Paul Readdy	Tony Stacy
Jules Renaud	Virginia Sewell
Lillian Karabaic	Wade Lange
Marcus C. Mundy	Walter M Valenta

### **Meetings & Term of Service**

There will be approximately 20 meetings from September 2009 through Fall 2010; meetings are expected to be held twice per month during the initial phase of the project. Meetings will be facilitated to help the group stay on track and achieve meeting and the project goals.

### **Roles and Responsibilities**

The members of the Rose Quarter Development Project SAC are expected to prepare for and attend approximately 20 SAC meetings. Members will need to become familiar with a broad range of background information including previous planning efforts, existing legal agreements, development site opportunities and constraints, historic landmark requirements for the Coliseum, and Memorial Coliseum existing conditions and operations.

Members have been selected to represent a cross-section of community interests and will strive to take a community-wide view in SAC deliberations. Members will also act as communication conduits with their constituencies, community residents and businesses regarding the project.

Members may have alternates attend meetings for the purpose of keeping the SAC member informed of committee progress. Alternates will not take part in any formal decision-making. SAC members will accept committee agreements made during their absence.

In addition, committee members will:

- Maintain an open mind regarding other views and new information,
- Help accomplish all aspects of the meeting agenda,
- Utilize the SAC meeting as a place to address project concerns or rumors that are emerging in the community,
- Work as a team member,
- Participate collaboratively in group decision-making,
- Constructively manage conflict between themselves and others in the group, and
- Refrain from engaging in project investment or consultant activities to eliminate conflicts of interest,
- Identify areas of potential conflict and propose solutions for successful resolution of the conflict.

### **Decision Making Process**

The SAC will work cooperatively to reach the highest level of agreement possible in making decisions. Consensus is the goal. Final recommendations may include a clearly identified majority and minority report.

**Ground Rules**

The committee will follow rules of common courtesy when discussing issues including:

- Listen carefully and speak honestly.
- Respect the views of others.
- Keep an open mind.
- Critique issues not people.
- Allow everyone to speak.
- Take responsibility for the success of the meeting.

**Documentation**

Meeting agendas will be developed by the project team and will be sent out prior to each meeting. A written summary will be created for each meeting which will include attendance, topics considered and action taken. Meetings will also be broadcast on Public Access TV. Meeting summaries will be distributed to SAC members and posted on the PDC web site. All written materials produced by or for the SAC are public documents which will be posted to our website and will be subject to the Oregon Public Records Law.